

## RETURN & REPLACEMENT INSTRUCTIONS

# C·R·Gibson

1013 Veterans Drive • Lewisburg, TN 37091  
[www.thecrgibson.com](http://www.thecrgibson.com)

When returning any part of your order, please fill in the information below and enclose this form in the package. Carefully package the merchandise to prevent damage in transit. Please insure it for full value and retain all your postal and insurance receipts for record. **SEND YOUR RETURN TO: 1013 VETERANS DRIVE, LEWISBURG, TN 37091 .**

**IF DAMAGED IN SHIPMENT:** Save merchandise and package it came in. Notify us by phone or E-mail for further instructions. Our Customer Service Representatives are available to assist you Monday-Friday 9:00 a.m. to 6:00 p.m. EST.

| RETURNED MERCHANDISE |           |          |       |      |     |             |             | CHECK ONE         |        |
|----------------------|-----------|----------|-------|------|-----|-------------|-------------|-------------------|--------|
| CUST NO.             | ORDER NO. | ITEM NO. | COLOR | SIZE | QTY | DESCRIPTION | REASON CODE | CHECK ONE         |        |
|                      |           |          |       |      |     |             |             | REPLACE SEE BELOW | REFUND |
|                      |           |          |       |      |     |             |             |                   |        |
|                      |           |          |       |      |     |             |             |                   |        |
|                      |           |          |       |      |     |             |             |                   |        |
|                      |           |          |       |      |     |             |             |                   |        |
|                      |           |          |       |      |     |             |             |                   |        |
|                      |           |          |       |      |     |             |             |                   |        |
|                      |           |          |       |      |     |             |             |                   |        |

| REASON FOR RETURN         |                            |                        |                     |
|---------------------------|----------------------------|------------------------|---------------------|
| PRODUCT                   | QUALITY                    | SHIPPING               | OTHER               |
| 1 TOO SMALL               | 10 DIDN'T LIKE QUALITY     | 20 ARRIVED TOO LATE    | 30 CHANGED MIND     |
| 2 TOO LARGE               | 11 DIFFERENT THAN PICTURED | 21 WRONG ITEM SHIPPED  | 31 ORDERED TOO MANY |
| 3 DIDN'T LIKE COLOR/STYLE | 12 DAMAGED                 | 22 ITEM NOT ON INVOICE | 32 OTHER            |

| REPLACEMENT OR ADDITIONAL MERCHANDISE |       |      |     |             | PRICE |       |
|---------------------------------------|-------|------|-----|-------------|-------|-------|
| ITEM NO.                              | COLOR | SIZE | QTY | DESCRIPTION | EACH  | TOTAL |
|                                       |       |      |     |             |       |       |
|                                       |       |      |     |             |       |       |
|                                       |       |      |     |             |       |       |
|                                       |       |      |     |             |       |       |

|   |  |                                     |          |                     |
|---|--|-------------------------------------|----------|---------------------|
| PAYMENT FOR ADDITIONAL ITEMS OR DIFFERENCE ON EXCHANGED ITEMS | <input type="checkbox"/> BY CHECK ENCLOSED | <input type="checkbox"/> MASTERCARD | CARD NO. |                     |
|   | <input type="checkbox"/> OTHER             | <input type="checkbox"/> VISA       |          |                     |
| SIGNATURE   |  |                                     |          | CVV2      EXP. DATE |

SEND PAYMENT AND RETURNS TO : 1013 VETERANS DRIVE, LEWISBURG, TN 37091